

## **Host Announcements**

- Greeting for new visitors- reminder that to be a member all you need do is attend 2 meetings
- NSBF is a volunteer organization
- Reminder of program format:
  - o 30 second timed introductions
  - o 5 minute presentation by member picked by lottery
  - o 2 minute break
  - 30 minute featured presentation
  - Personal networking before and after meeting
- Request for cell phone silence
- Reminder that we want feedback to improve- look for email message
- Remind members of where to find information (Once per month)
  - Email blast-
  - o Linkedin Group
  - Facebook Page (coming)
  - Website
- Inform members wanting to be considered for 30 min. presentations that they need to contact the scheduler. (Once per month)